

Conference Business Forum booking form

Monday 22 - Tuesday 23 September, Annual Conference 2008

This year, the Conference Business Forum (formerly Corporate Day) will be held on Monday 22 – Tuesday 23 September. The number of places is limited and we would encourage everyone who is attending to inform us as soon as possible by returning the attached booking form. In addition to the full programme you can also opt to attend the Monday only. This includes the full Monday programme but does not require guests to apply for a security cleared conference pass as all Mondays events will be held outside the secure area. On receipt of a completed booking form you will be forwarded a link to obtain your one or two day pass.

Invoices will be raised upon receipt of this form, and further information regarding the day forwarded to respondents in due course.

Conference Business Forum, (£1,750 plus VAT)* includes the following:

- Full week balcony pass
- Two lunches
- Reserved seats for the Leader's speech
- Conference dinner
- Three seminars
- Business breakfast
- Business reception

*This is a wholly commercial transaction with no element of political donation. No reporting under PPERA is therefore necessary.

Monday only(£500 plus VAT)* includes the following:

- One lunch
- Two seminars
- Business reception

NB All of Monday's events will be held outside the secure area and this does not include a conference pass

*This is a wholly commercial transaction with no element of political donation. No reporting under PPERA is therefore necessary.

The programme

Monday 22 September (times tbc)

13.00 – 14.30	Lunch	buffet style with speaker
14.30 – 16.00	Seminar 1	round table
16.30 – 18.00	Seminar 2	Q and A
19.00 – 21.00	Business reception	

Tuesday 23 September (times tbc)

08.00 – 09.00	Ministerial breakfast	
09.30 – 11.00	Seminar 3	round table
11.30 – 13.00	Lunch	
14.00 – 16.00	Leader's speech	
18.30 – 22.30	Conference reception and dinner	

The details of this agenda may be subject to change.

Seminars and lunches will be attended by a number of Ministers from key relevant departments.

Further details will be made available as the full conference schedule is confirmed.



Name of organisation: _____

Address of organisation: _____

Booking contact name: _____

Booking contact phone number: _____

Booking contact email: _____

Attendees details:

Name of person (1) attending: _____

Email: _____

Tick box Full Programme £1,750 plus VAT Monday £500 plus VAT

Name of person (2) attending: _____

Email: _____

Tick box Full Programme £1,750 plus VAT Monday £500 plus VAT

Name of person (3) attending: _____

Email: _____

Tick box Full Programme £1,750 plus VAT Monday £500 plus VAT

If you wish more people to attend please contact the Corporate Relations Team on
020 7783 1377 or via email at corporate@new.labour.org.uk

Once completed please return this form to:

Corporate Relations

The Labour Party
39 Victoria Street,
London SW1H 0HA

or by fax 020 7783 1537